

Alabama Board of Examiners in Counseling
Administrative Code

Chapter 255-X-5
Examination of Applicants

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255-X-5-.01 General. An applicant who has met the requirements of Code of Ala., 1975, §34-8A-7(1) through (4) and Chapter 255-X-3-.01(2)(a) through (2)(b)1-11, will be granted permission to take the written examination.

Author:

Statutory Authority: Code of Ala., 1975, §34-8A-7(6)

History: Filed September 30, 1982. **Amended:** Filed November 9, 2006; effective December 14, 2006. **Amended:** Filed July 25, 2017; effective September 8, 2017.

255-X-5-.02 Written Examination.

(1) The Board has adopted a prepared standardized test covering the specialized knowledge common to a variety of counseling practices. The Board may contract with test design specialists to prepare and provide materials for such testing and to revise the examination as deemed necessary. Passing and failing scores will be determined by the Board utilizing the normative data associated with each administration of the examination. A passing score on the examination is one of the requirements for licensure as a licensed professional counselor.

(2) Application for Examination and Fee. Following notification of eligibility for examination, the applicant shall receive and complete an application for examination and submit the required fee to the Board with his or her application for examination.

(3) Notification by Board of Examination. Upon receipt of the applicant's application for examination the Board shall notify the applicant of the date, time and location of the examination. Said notification shall be accompanied by an admission letter which will entitle the applicant to admission to the examination.

(4) Authority to Set Location and Frequency of Examination. The Board shall have authority pursuant to Code of Ala. 1975, §34-8A-10, to designate the location of examinations and the frequency with which these examinations shall be given.

(5) Notification of Results. As soon as the results of the examination have been completed, the Board shall notify each applicant by mail of his or her examination score.

(6) Re-examination. In the event an applicant fails to receive a passing grade on the examination, the applicant may register and shall be allowed to take a subsequent examination.

(7) Preservation of Examination. Pursuant to Code of Ala., 1975, §34-8A-13, the Board shall preserve the examination score of each candidate as part of its records for a period of two years following the date of examination.

(8) Examination Option. Applicants for associate licensed counselor may opt for examination at the completion of their educational requirement as set out in Code of Ala. 1975, §34-8A-7(4) and Chapter 255-X-3-.01 or they may defer examination until completion of the experience requirement set out in Code of Ala. 1975, §34-8A-7(5).

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-1 et seq.

History: Filed September 30, 1982. **Amended:** Filed September 22, 2000; effective October 27, 2000. **Amended:** Filed November 9, 2006; effective December 14, 2006. **Amended:** Filed September 28, 2009; effective November 2, 2009.

255-X-5-.03 Electronic Examination.

(1) Beginning June 1, 2007, the Board has the option to accept an electronically administered and scored examination as an alternative that would conform to the stipulations specified in Chapter 255-X-5-.02(1).

(2) The electronic examination option would eliminate the application of procedures noted in Chapter 255-X-5-.02(2) through (6).

(3) Upon meeting the prerequisite academic requirements for licensure specified in Chapter 255-X-3-.01(2)(a) and 255-X-3-.01(2)(b)1 through 11, the Board will assist applicants in identifying and pursuing an electronic administration of the examination.

(4) Should the Board elect to implement the option of utilizing an electronic examination administered and scored by an external agency, written examinations shall not be scheduled or administered by the Board.

Author: Alabama Board of Examiners in Counseling

Statutory Authority: Code of Ala. 1975, §34-8A-1 et seq.

History: New Rule: Filed May 21, 2007, effective June 25, 2007.